



**WATFORD
BOROUGH
COUNCIL**

OVERVIEW AND SCRUTINY COMMITTEE

24 February 2022

7.00 pm

Town Hall, Watford

Contact

Jodie Kloss

democraticservices@watford.gov.uk

01923 278376

For information about attending meetings please visit the [council's website](#).

Publication date: 16 February 2022

Committee Membership

Councillor A Grimston (Chair)

Councillor J Dhindsa (Vice-Chair)

Councillors S Feldman, P Hannon, T Osborn, M Parker, G Saffery, B Stanton and M Turmaine

Agenda

Part A - Open to the Public

1. Apologies for Absence/Committee Membership

2. Disclosure of interests (if any)

3. Minutes

The [minutes](#) of the meeting held on 31 January 2022 to be submitted and signed.

4. Review of the Voluntary Sector Strategy and W3RT task group recommendations
(Pages 4 - 26)

Report of the Head of Leisure and Environmental Services

5. Electric Vehicles Task Group final report (Pages 27 - 42)

6. Executive Decision Progress Report (Pages 43 - 50)

The Scrutiny Committee is asked to review the latest edition of the Executive Decision Progress Report and consider whether any further information is required.

7. Hertfordshire County Council's Health Scrutiny Committee

Councillor Grimston, the Council's appointed representative to the County Council's Health Scrutiny Committee to provide an update.

8. Work Programme (Pages 51 - 53)

The scrutiny committee is asked to review the current version of the work programme and consider any additional areas councillors wish to scrutinise.

9. Date of Next Meeting

- Thursday 17 March 2022

Agenda Item 4

Report to: Overview and Scrutiny Committee (OSC)

Date of meeting: 24 February 2022

Report author: Head of Leisure & Environmental Services

Title: Review of the Voluntary Sector Strategy (October 2020) and Watford and Three Rivers Trust (W3RT) Overview and Scrutiny Committee and recommendations

1.0 Summary

- 1.1 The report provides an update on the progress and implementation of the Voluntary and Community Strategy and OSC Task Group review of the Watford and Three Rivers Trust (W3RT).
- 1.2 The council adopted the Voluntary and Community Strategy on 9 November 2020 which contained 24 recommendations (Appendix 1).
- 1.3 The Voluntary and Community Strategy (VC Strategy) linked the 'Watford Together' Council Plan. In particular, the aim to: 'Work even more closely with the Voluntary and Community Sector, to build a resilient community where people support each other'
- 1.4 The VC Strategy also supports the 'Community' work stream of the Council's 'Road to Renewal' plan, which sets out how the council will focus on moving forward from Covid-19 pandemic. The strategy has 4 themes:
 1. Post-Covid Recovery and Renewal
 2. Engaging Volunteers
 3. Diversifying Funding
 4. Information Sharing
- 1.5 The VC Strategy also reflects the findings of the Member-led Watford and Three Rivers Trust Task Group which presented its final report to the Overview and Scrutiny Committee on 22 October 2020 which contained eight recommendations as detailed in Appendix 2.
- 1.6 Progress against the recommendations is monitored via the regular liaison meetings between W3RT and WBC officers. The progress against the specific recommendations has been structured to reflect:
 - What has already happened to date
 - Still to do/future next 12 months
 - Any constraints
- 1.7 On the RAG rating for the VC Strategy. There were 24 recommendations from the Voluntary Sector Strategy of which 15 are now closed and 9 on an Amber rating all showing actions to date. No recommendations are in the red zone and good progress has been made in each area.
- 1.8 On the RAG rating for the OSC review of W3RT two recommendations are Green and six are Amber. No recommendations are in the red zone and good progress has been made in each area.

1.9 Whist both progress reports have some Amber RAG ratings this is due to the fact that these recommendations are in progress and not yet completed.

2.0 **Risks**

2.1

Nature of risk	Consequence	Suggested Control Measures	Response (treat, tolerate, terminate or transfer)	Risk Rating (combination of severity and likelihood)
VC Strategy and the OSC W3RT report and the 32 recommendations are not delivered	The wellbeing of vulnerable residents will be detrimentally affected by a less resourced, less informed and less coordinated Voluntary and Community Sector	Detailed delivery plan developed in response to strategy and OSC report	Treat	2 x 2 = 4
Only some aspects of the Strategy are delivered	Preventative support offered by many Voluntary and Community organisations will be less than satisfactory and may cause potential long term health or social problems	Regular and annual review of progress against the recommendations and action plan	Treat	2 x 2 = 4

3.0 **Recommendations**

- To review the progress against the 32 recommendations from the Voluntary and Community Strategy and OSC Review of W3RT and make any recommendations to the Cabinet.

Further information:

Chris Fennell – Head of Leisure & Environmental Services
Chris.fennell@watford.gov.uk, 01923 - 278317

Report approved by: Alan Gough Group Head of Community & Environmental Services

4 Implications

4.1 Financial (Extract from November 2020 Cabinet report)

4.1.1 The Shared Director of Finance comments that there are no financial implications for the Council arising from adopting the Voluntary and Community Strategy.

4.2 Legal Issues (Extract from November 2020 Cabinet report)

4.2.1 The Interim Head of Legal comments that there are no legal implications

4.3 Equalities, Human Rights and Data Protection (Extract from November 2020 Cabinet report)

4.3.1 As this was a new policy in November 2020, an equalities impact analysis was undertaken. The main conclusions of that analysis is that the strategy will actively aim to eliminate discrimination, harassment, victimisation, or any other conduct that is prohibited by or under the Equality Act 2010, advance equality of opportunity, and foster good relations between people. Appendix 3 of the 9 November 2020 Cabinet report details the full EIA.

4.4 Staffing

4.4.1 There are no changes to staffing arrangements identified in this report.

4.5 Accommodation

4.5.1 There are no changes identified in this report relating to WBC office/town hall accommodation.

4.6 Community Safety/Crime and Disorder

4.6.1 There are no Community Safety/Crime and Disorder issues identified in this report.

4.7 Sustainability

4.7.1 There are no Sustainability issues identified in this report.

Appendices

1. Voluntary and Community Sector Strategy – update on the recommendations
2. OSC Task Group review of W3RT – update on the recommendations

Background Papers

- Voluntary and Community Sector Strategy – October 2020

WBC Voluntary Sector Strategy Report

W3RT preliminary observations / responses to recommendations

Recommendation	W3RT Update Jan 2022 and RAG status	Action points
Post Covid Recovery and Renewal		
<p>1. Review the Watford Helps triage and referral processes, to clarify the complementary roles of all signposting/social prescribing bodies, i.e. Watford Helps, HertsHelp, the W3RT Wellbeing Hub, Watford’s Healthy Hub, HCNS, Watford Together, Neighbours Together, etc.</p>	<p>Status: Green - complete</p> <p>Agreed, we regularly review and monitor triaging and referrals and W3RT staff are clear on processes.</p> <p>W3RT has a new referral link on our website for Health and Wellbeing activities and a new database to manage our H&W services, Elemental, which provides data on referral source from our online referral form: https://sites.elementalsoftware.co.uk/app/WeCEOjects/ES-QA.woa/cms/watford_trust_registerstart</p> <p>People can be referred to the project through our H&W referral link also through our tailored Staying Connected project webpages and Digital Inclusion specific form.</p>	<p>Complete</p>
<p>2. Ensure that partners at Hertfordshire County Council-commissioned service HertsHelp have accessible local information to support Watford residents effectively, and ease local services.</p>	<p>Status: Green - complete</p> <p>W3RT will make sure that our website and future newsletters direct people to the portal to add their information (Request Login Hertfordshire MarketPlace) and that we offer help to any group facing difficulties.</p> <p>We have promoted the HertsHelp portal and have held discussions with HertsHelp to ensure they have good data on Watford groups. We will continue to monitor HCNS and other referrals.</p> <p>We are also launching our own list of local services through Nation Builder and encouraging groups to promote there as well. Thought needs to be given to ensuring we have a clear call to action for local groups around listing their services across multiple platforms.</p>	<p>Complete, with ongoing communications</p>

<p>3. Consider how to work towards a long-term town-wide strategic approach to respond specifically to issues of social isolation and mental health in the community.</p>	<p>Status: Green - complete</p> <p>We are resuming meetings of the Watford and Three Rivers Health and Wellbeing Forum, holding regular discussions with the WBC Portfolio Holder for Wellbeing and the Head of Community Protection team. We're also holding monthly meetings with Watford Chamber and other key local groups to align thinking on mental health locally, and have offered to assist and promote the Mental Health steering group discussed at a recent One Watford meeting.</p> <p>W3RT Neighbours Together team have been instrumental in delivering the Watford Pensioners' Forum to improve awareness among older people and circulating our What's on Guide. We are also exploring digital version for our What's on Guide in future.</p> <p>W3RT is an active member of HertsHelp, the Hospital and Community Navigation Service, and Community Help Herts. We have secured funding for the Waiting Well project (supporting people awaiting treatment at Watford General Hospital) and will soon learn about future funding for Getting Together.</p> <p>A member of the W3RT Community Development team is involved with the Dementia Forum and local initiatives and exploring fundraising to support this initiative as well. W3RT staff have previously undertaken dementia awareness training and will conduct a review to see if new staff need further training.</p>	<p>Complete, with ongoing communications</p>
<p>4. Build on best practice in the VCS to tackle digital isolation as part of the Council's Road to Renewal plan.</p>	<p>Status: Green - complete</p> <p>W3RT has members on each of the working and steering groups for the "Staying Connected" project, which is going well so far.</p> <p>As of Dec 2021:</p> <ul style="list-style-type: none"> • 10 beneficiaries referred into the project, 4 completed, 6 outstanding • 7 fully registered volunteers, one more awaiting DBS check • 6 tablets ready to hand out, 3 ready to take over to be wiped <p>We continue to liaise with multiple local groups including Atria about device recycling points and have renewed our comms plan for this project and our CVS Lead has regular meetings with the Head of Customer Service at WBC to coordinate device drop offs through WBC. We are also liaising with other local groups with beneficiaries in need such as CAB, WBC Pensioner's Forum, W3RT Getting Together groups.</p> <p>People can be referred to the project through our H&W referral link (as above, section 1) and also through our tailored Staying Connected project webpages and Digital Inclusion specific form.</p>	<p>Complete – Staying Connected project ongoing</p>

<p>5. Work with W3RT to create and share accessibly a collection of case studies with innovations and best practices, developed in response to Covid-19, from the Voluntary and Community Sector.</p>	<p>Status: Amber – in progress</p> <p>W3RT staff are proactively focusing more on developing and sharing case studies in the lead up to the end of the financial year. Work is underway to refresh our internal case study policy and process with GDPR best practice and sensitivity to the personal nature of case studies at the heart of this.</p> <p>Case studies and quotes will be a key feature in our end of year reporting and future communications. W3RT CVS will use our knowledge in this area to support other local charities to prepare and publish case studies.</p> <p>We aim to produce a year-end report on our work through Covid including case studies of our own work and the work of our members.</p>	<p>Internal review complete</p> <p>Action:</p> <p>Include case study guidance for CVS members through communications and workshops</p>
<p>Engaging Volunteers</p>		
<p>6. Review the Team Herts volunteer brokerage system, to clarify the complementary roles of all volunteering services which Watford residents might access, including TeamHertsVolunteering, do-it.org and W3RT.</p>	<p>Status: Green – complete</p> <p>W3RT CVS continues to work closely with Team Herts volunteering and direct organisations and individuals towards them where activities fall outside of Watford and Three Rivers area or are Hertfordshire wide. Likewise, TH refer back to W3RT CVS enquiries for local opportunities.</p> <p>Head of Community Development has engaged with Team Herts to outline our new volunteer platform, Golden Volunteer and they have made us aware of their new recruitment platform 'GoVolHerts'. We have proactively sought consensus on how we can each share clear messages on the purpose of these two different systems and outlined the enhanced functionality of Golden Volunteer for management of volunteers.</p>	<p>Complete, with collaboration ongoing</p>
<p>7. Ensure that partners at Hertfordshire County Council-commissioned service TeamHerts Volunteering have accessible local information to efficiently help Watford residents, and ease local services.</p>	<p>Status: Green – complete</p> <p>As above, W3RT CVS is in regular, positive communication with Team Herts volunteering and will continue this throughout 2022.</p> <p>A member of THV spoke at our W3RT CVS Annual Conference in November 2021, including figures on volunteering in Watford during the pandemic. Slides available on request.</p>	<p>Complete, with collaboration ongoing</p>

<p>8. Ensure that there is a formal process for volunteer referrals to organisations to ensure both skills and motivations are considered, and that engagement information is captured.</p>	<p>Status: Green – complete.</p> <p>This will be managed by our new Golden Volunteer online volunteer recruitment and management system that W3RT and local charities can benefit from using.</p> <p>Following successful workshops in December 2021 and January 2022 on the new system, we will also be engaging with local charities at our Volunteering Network meeting at the end of January to gather feedback on those using the system.</p> <p>We currently have 250 volunteers registered (including W3RT volunteers) with 84 new volunteers joining. We will be proactively promoting Golden Volunteer to the wider public during January and February to ensure take up from a wide range of local people with different time and skills to offer.</p>	<p>Complete, with collaboration ongoing</p>
<p>9. Coordinate approaches for the recognition of volunteers by the Council and other partners in the community.</p>	<p>Status: Amber – in progress</p> <p>The CEO and Head of Community Development recognise the need to align approach to volunteer recognition across Watford. Historically, W3RT has made recommendations and look forward to discussions with key stakeholders and partners.</p> <p>We look forward to the resumed Audentior Awards and associated work around Watford’s Centenary. Golden Volunteer will help highlight good work. We will welcome further discussions on the long-term alignment of local initiatives. We are in discussions with Atria and West Herts College for a volunteer drive during Volunteers’ Week 2022 (1-7th June) and during the year our Golden Volunteer platform will be available to local employers to promote employee volunteering.</p>	<p>Action:</p> <p>Arrange meeting in February/March 2022 with Cllr Dychton and Julietta Federico and CVS to discuss wider strategy</p>
<p>10. Build on the response to the Covid-19 crisis as a basis to change attitudes to support the most vulnerable in society, by building opportunities for professional development and long-term volunteering such as trusteeship.</p>	<p>Status: Green - complete</p> <p>W3RT CVS is working closely with West Herts College to promote local volunteering opportunities to students to develop their transferable skills. In addition, we are promoting 6-month industry placements for students among local charitable groups.</p> <p>We are developing a co-ordinated approach to promote trusteeship roles via local organisations especially for younger candidates and those from BAME communities. We have monthly calls with Watford Chamber and can raise professional volunteering and trusteeship with them during the year.</p> <p>Our Digital Inclusion ‘Staying Connected’ and our Neighbours Together Community Champions volunteering roles offer opportunities for skills development for local people and long term roles.</p> <p>W3RT CVS is working with Team Herts volunteering and other CVSs across Hertfordshire on preparations for Trustees Week in November 2022.</p>	<p>Complete, with communications ongoing</p>

Diversifying funding		
<p>11. Review the Watford Helps Community Fund, to clarify its role in relation to similar funds, such as HCF's Coronavirus Relief Fund and WCH's Community Development Fund.</p>	<p>Status: Amber – in progress</p> <p>The fund is administered by W3RT with grant awards being agreed with WBC. There are 3 'anchor' fund raising events during the year, plus some additional events during the year.</p>	<p>Action:</p> <p>Continue to engage with meetings and planning to refine process from start of next financial year 2022-23</p>
<p>12. Ensure that the administration of a revised Community Fund is done as collaboratively and transparently as possible. Consider support from a range of partners on this such as Hertfordshire Community Foundation.</p>	<p>Status: Green – complete</p> <p>W3RT continues to work closely with WCF, and engages in discussions with the new local funders group.</p> <p>We have launched a new W3RT Community Funds webpage to improve transparency and access to information on all aspects of funds we manage. All information on funds, eligibility and application process for Additional Restrictions Grants, Health Protection Board funds and others across Watford and Three Rivers area can be found on these W3RT Community Funds pages.</p> <p>Contactless pay point is in position in Metro Bank collecting donations for Community Funds to support Watford-based groups. To date it has raised £63 during phase one of the two year project (Dec 2020 – May 2021)</p> <p>There is now another contactless pay point at the Central Leisure Centre to raise funds related to the WBC anti-begging homelessness campaign.</p>	<p>Complete, with communications ongoing</p>

<p>13. Consider aligning Community Fund grants more closely to strategic priorities.</p>	<p>Status: Amber – in progress</p> <p>W3RT is always led by the intentions, wishes and instructions of donors</p> <p>Activities to date:</p> <p>A member of staff leading on fundraising has secured donations from commercial donors that are ringfenced to specifically support local dementia projects, in line with the Mayor’s dementia friendly town initiative.</p> <p>We also successfully hosted the fundraising page for the Mayor and Deputy Mayor’s January ‘Walk in the Park for HomeStart’ on our new Nation Builder page. You can see the page here: https://www.w3rt.org/walkintheparkforhome-start</p> <p>Future activities:</p> <p>W3RT is aware of WBC also actively hosting fundraising events and we welcome their efforts in this area to support local charitable groups. We are also pleased to recently join the planning meetings for these so that we can offer our support with promoting them via our comms channels.</p> <p>We would welcome any discussion on how priorities can better benefit the local community as part of the wider discussions on future Community Funds outlined above with different income sources (e.g. corporate donors, W3RT fundraising events, WBC fundraising events). Such discussions need to be mindful that monies W3RT fundraises directly through our own events and activities will also need to be available to groups in Three Rivers.</p>	<p>Actions:</p> <p>Attend upcoming fundraising meetings with WBC to improve understanding of priorities and initiatives.</p> <p>Planning discussions with WBC on framework of Funds for 2022-23 financial year</p>
<p>14. Consider allocating part of the Community Fund to projects lasting more than 12 months.</p>	<p>Status: Amber – in progress</p> <p>Will include this in part of current discussions around overall future strategy for the W3RT Managed Community Funds from April 2022 onwards.</p>	<p>Continue to engage with meetings and planning to refine process from start of next financial year 2022-23</p>
<p>15. Align reporting schedules of all Watford Borough Council ‘Business-As-Usual’ expenditure with the Voluntary and Community Sector to ensure strategic priorities are considered.</p>	<p>Status: Green - complete</p> <p>We believe this is currently happening, but are open to discussions with the Council on any areas for further exploration.</p>	<p>Complete, with communications ongoing</p>

<p>16. Consider a full-time fundraising post, to support the Community Fund and VCS groups through the CVS.</p>	<p>Status: Amber – in progress</p> <p>WBC and TRDC have agreed £15k total provision for us grant managing ARG and HPB funds, which allowed us to temporarily increase the weekly contracted hours of one member of our team who is a fundraising specialist from half a day per week to 2.5 days per week.</p> <p>This additional staff time with a fundraising professional is allowing us to provide the Big Quiz in December (£3,800 final figure raised for Community Funds), a Night at the Races event in summer 2022 and also stewardship of other fundraising partnerships such as the WBC Golf Day. A W3RT staff member is now on the monthly WBC fundraising calls.</p> <p>Our CVS Lead, continues to support local groups with sustainable funding through the Herts Funding Database. We will consider this role as part of future planning from April onwards.</p>	<p>Continue to engage with meetings and planning to refine process from start of next financial year 2022-23</p>
<p>17. Consider how to explicitly support the Voluntary and Community Sector to build financial resilience and diversify income streams alongside traditional fundraising.</p>	<p>Status: Green – complete</p> <p>W3RT CVS continues to offer support on business planning and fundraising strategies and access to the Herts Funding Database. With partners, we are planning 4 fundraising network events this year including a fundraising fair.</p> <p>We have also delivered a successful fundraising campaign for Homestart through our new fundraising platform Nation Builder for WBC Mayor and Deputy Mayor’s Walk in the Park for Homestart. This demonstrates future fundraising potential for local groups in addition to our wider offering.</p>	<p>Complete, with communications ongoing</p>
<p>Information sharing</p>		

<p>18. Review the Watford Helps networks, clarifying the roles of groups such as the Mayor’s Volunteering Planning Group in line with the One Watford review. Ensure that there is scope across Watford for VCS leaders to input to both operational and strategic discussions and decision-making.</p>	<p>Status: Amber – in progress</p> <p>Activities to date:</p> <p>W3RT has made recommendations re: long-term networks and look forward to discussions.</p> <p>Networks are still re-emerging only gradually from the effects of lockdown, we will make proposals as part of the One Watford review.</p> <p>We are currently exploring opportunities to deliver digital networking or discussion groups through our Nation Builder site. We will continue to regularly review networks and align CVS networks to others to help fill gaps and avoid conflicts. W3RT Head of Community Development was happy to recently feed into the Terms of Reference of the Watford Volunteer group and recommend additional members who represent local BAME and other underrepresented groups.</p> <p>W3RT CEO continues to host the County-wide Herts Community Leaders Forum on a monthly basis with good representation across Watford. This forum covers wider strategic objectives affecting the VCS sector such as transition from Clinical Commissioning Groups to Integrated Care Systems and inputs into the regional sector’s VCFSE Alliance to feed into this work.</p>	<p>Continue to engage with meetings and planning to refine process</p>
<p>19. Review principles of CVS approach so as to minimise any possible conflicts of interest between W3RT’s support to its members and its role as a service delivery organisation.</p>	<p>Status: Green – complete</p> <p>The report highlights some concerns expressed. We are open to further discussions in this area and responding positively to demonstrate transparency and offer reassurance.</p>	<p>Complete, with communications ongoing</p>
<p>20. Review the CVS staffing role at W3RT to ensure more WBC input with regards to strategic and operational responsibilities, with the aim to encourage long-term staff who can build up strong local knowledge and relationships.</p>	<p>Status: Green – complete</p> <p>Our CVS Lead is a local resident and active volunteer and meets several times each week with teams across WBC. Our Community Funds Coordinator is also a local resident with strong connections across the local charity and corporate sector.</p> <p>New Head of Community Development role was appointed and joined in June 2021 and is attending regular strategic meetings with WBC. Any feedback on how these roles are meeting this recommendation would be gratefully received.</p>	<p>Complete, with communications ongoing</p>

<p>21. Consider how to support VCS with collection, analysis and data sharing on changing needs across Watford, as part of wider approach by WBC and statutory partners.</p>	<p>Status: Amber – in progress</p> <p>Activities to date:</p> <p>Our new ICT platforms Golden Volunteer and Nation Builder (see end of report for screen shots) are now live and starting to generate a considerable amount of data on local activities. This will include volunteering, fundraising and engagement information. Golden volunteer use to date includes:</p> <ul style="list-style-type: none"> • 250 registered accounts on the platform • 15 organisations including W3RT have roles being advertised on the platform • 34 different opportunities listed on the platform • All the opportunities can be found here - https://www.w3rt.org/volunteer <p>W3RT Head of Community Development took a strategic decision to migrate all W3RT Community Fund application forms to digital versions this year. Additional questions were added to forms around size, structure, cause and demographic of local groups so there is data available on local groups that applied. This data will be shared at the end of the financial year and will help to inform our new CVS membership strategy.</p> <p>Future activities:</p> <p>By the end of the financial year we will be able to share more detailed insights on:</p> <ul style="list-style-type: none"> • volunteering activities, • fundraising activities • engagement levels for local charitable groups • general data on types of groups and causes accessing Community Fund monies <p>Census information will be available soon and W3RT looks forward to working with the Council to identify areas of need or development relevant to the VCS sector locally.</p> <p>Challenges:</p> <p>We aim to ensure that all Watford residents are aware of our new Golden volunteer platform to help them find local volunteering activities and we're also proactively promoting to students at West Herts College. W3RT CVS communications isn't usually targeted at the general public, so we would appreciate support from WBC marcomms team to promote our new Golden volunteer platform to members of the public.</p>	<p>Action:</p> <p>Prepare end of year reports including data insights</p>
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<p>22. Consider the groupings and “themes” used to categorise VCS organisations as a means to link new and emerging groups to those with similar aims</p>	<p>Status: Green - complete</p> <p>W3RT CVS regularly links new groups to more established groups, and our new Community Directory on Nation Builder and system data will assist with establishing and supporting thematic networks.</p> <p>W3RT CVSs existing sector knowledge, supported by data from our new systems will help us to identify groups supporting underrepresented causes and/or communities locally.</p>	<p>Complete with communications ongoing</p>
<p>23. Refresh the CVS’ KPIs on actively engaging with business so as to lay out explicit plans on how to share knowledge and skills between local businesses and the VCS (noting that businesses can also learn from charities).</p>	<p>Status: Amber – in progress</p> <p>Activities to date:</p> <p>We are keen to maintain positive engagement with corporate groups that will benefit the local VCS relating to skills sharing, corporate volunteering or fundraising and partnership opportunities.</p> <p>With that in mind, W3RT CVS has initiated monthly meetings with Watford Chamber of Commerce to share initiatives and facilitate communication. One member of the Community Development team also regularly attends Chamber events to share our initiatives and maintain positive connections with the business community.</p> <p>Future activities:</p> <p>We would like to host an event for local charitable groups on corporate fundraising and partnerships as part of our Fundraising Network later in 2022, ideally with involvement of the Chamber of Commerce.</p> <p>Initial meeting with Watford BID and Head of Community Development scheduled for end of January to open discussions.</p> <p>We are in discussions with Atria around hosting a volunteer recruitment event at the centre during Volunteers’ Week 1-7 June.</p>	<p>Action:</p> <p>Explore corporate partnership event opportunity in Q1 or Q2 of 2022-23 financial year</p> <p>Finalise plans for Volunteers’ Week event at Atria during Volunteers’ Week 1-7 June</p>

<p>24. Work with W3RT to create a proactive action plan to better engage with all parts of the Voluntary and Community Sector, particularly those that support underrepresented communities including those from BAME communities and those smaller groups that may not have their own physical spaces.</p>	<p>Status: Green - complete</p> <p>Activities to date:</p> <p>The Head of Community Development is exploring our approach to equality, diversity and inclusion locally. We have strong connections across the local sector in relation to older people and disability groups and are keen to proactively engage more with underrepresented groups.</p> <p>To better engage with Black, Asian and Minority Ethnic (B.A.M.E) communities, we hosted a successful Engagement Event with participation from WBC in September 2021 and staff have worked hard to build good connections and trust across local communities. This work is ongoing and in collaboration with other County-wide initiatives such as CDA Herts, HCC, Herts Equality Council and multiple relevant local charities and faith groups. W3RT CVS staff all attended the WBC Community Forum on 11th January 2022 and will continue to support this initiative.</p> <p>To better engage with disabled people locally, W3RT Community Development Team facilitated an in-person meeting between Watford Deaf Club and staff from West Herts NHS Trust Hospitals to discuss accessibility in autumn 2021. As a result the “<i>Let Me Hear You, Let Me See You</i>” Forum meetings have been reintroduced focusing on access for individuals with sensory disabilities. The forum consists of Lead nurse for Patient Experience, Audiology Manager, CEO Hertfordshire Hearing Advisory Service, Chair of Disability Watford, Disability Panel representatives, Disability Champion, GP Liaison and Freedom of Information Manager, PALS Manager, Trustee at CAB-Patients Panel and Secretary for Corporate Nursing.</p> <p>W3RT is part of this proactive forum to ensure that our local deaf community and those with other sensory disabilities have equal access to health services. We are also attending regular meetings with the Sensory team at Herts County Council to learn more about County-wide initiatives that may benefit Watford communities.</p> <p>Future activities:</p> <p>W3RT CVS commissioned a focused, qualitative research project on LGBT+ communities experiences of the local VCS services and will be sharing results and plans for next steps once they are available.</p>	<p>Complete, with communications ongoing</p>
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Golden Volunteer Platform screenshot

<https://www.w3rt.org/volunteer>

The screenshot shows the 'Volunteering Hub' page for Watford & Three Rivers Trust. The page features a dark blue header with navigation links: Home, About, Services, CVS, Funding, Venues, News, Take Action, and Volunteering Hub. There are also buttons for 'Join', 'Donate', and 'Login'. The main content area is divided into three sections:

- Current Opportunities:** A large card for 'Collection & Delivery Volunteer' with a 'DOWN TO VOLUNTEER' button.
- Upcoming Opportunities:** A list of three opportunities, each with a 'CHECK IT OUT' button:
 - Become a W3RT Digital Champion and help reduce Digital Isolation (Ongoing)
 - Help support Watford's residents at Sewaday's Foodbank (Northwood, Watford)
 - Come and Join the Pump House's Volunteer Team (Local Board Road, Watford)
- Volunteer Match:** A section titled 'What causes interest you? We'll match you with organisations that are looking for volunteers.' It includes a list of interest categories with checkboxes:
 - Art & heritage
 - Families & youth
 - Equality & inclusion
 - Poverty & homelessness
 - Sport & fitness
 - Wellbeing & aging
 - Faith
 - Community action
 - Environment & animals
 - Global development

Below the match filters is a registration form with fields for 'First Name*', 'Last Name*', 'Email*', and 'Mobile phone'. A 'SIGN UP' button is located at the bottom right of the form.

Nation Builder fundraising platform screen shot

<https://www.w3rt.org/walkintheparkforhome-start>

Walk in the park for Home-Start



**Watford &
Three Rivers**



**WATFORD
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We are excited to confirm that Peter and Aga are walking Watford's 17 award winning Green Flag parks on January 8th to raise vital funds for Home-Start Watford and Three Rivers. All of the money raised will support vulnerable families from the Watford area.

Being a parent has never been easy. It can be lonely, frustrating, heart breaking and overwhelming. Life-changing events can happen to anyone. All parents struggle at one time or another. That is why Home-Start is ready to support families through their toughest times. For more information, please visit <https://home-startwatford.org.uk/>

£855.00 raised so far. Help us get to £1,000.00

Select an amount

£10

£20

£30

SCRUTINY REVIEW UPDATE

Title of scrutiny review:	Watford and Three Rivers Trust Task Group
Chair of scrutiny review:	Councillor Glen Saffery
Final report published:	22 October 2020
Forwarded to Cabinet:	January 2022
Date of review:	January 2022

Recommendation:	W3RT should take steps to improve understanding of its activities in the local community. (GREEN)
W3RT response:	<p>What has already happened</p> <ul style="list-style-type: none"> • W3RT's CEO continues to lead the Hertfordshire Community Leadership Forum, which has been instrumental in shaping how the local Voluntary and Community Sector can feed into and influence the new Integrated Care Systems. • New role of Head of Community Development is settling in well after starting in June 2021 and to date has interacted with over 300 representatives of local groups and organisations and has held in depth conversations with over 50 local groups so far to learn about their work, understand their needs and share support W3RT can offer. • New post appointed: Communications, Policy and Research Officer, who is reviewing internal and external communications including social media. • New website published with enhanced functionality to support local groups using Nation Builder https://www.w3rt.org/ • W3RT CVS hosted a Black, Asian and Minority Ethnic Engagement event in September 2021 following a research report we commissioned in 2020 with Brick by Brick Communities and Herts Equality Council to better understand how we can better engage and support these communities. The event was organised in collaboration with relevant local and County-wide partners and was well attended with 47 attendees on the day (70% representing Watford-based groups and communities) and we are working on a detailed action plan. We continue to facilitate introductions for local groups within the BAME community and attend the Herts BAME Network as well as the WBC Community Forum hosted by the Deputy Mayor, where many of these communities are represented. A detailed feedback and evaluation report was shared with the Council Communities team and the Deputy Mayor in October and is available on request for others who wish to review it. • W3RT CVS has grant managed and distributed over £200k for Watford based groups so far through our Community Funds and the Community Development team have proactively highlighted this funding to local groups at every given opportunity • W3RT CVS is in the process of launching two new digital platforms to support local groups with volunteer recruitment and fundraising and feedback from charities so far has been positive

	<p>Still to do/future next 12 months</p> <ul style="list-style-type: none"> • Head of Community Development continues mapping out which groups we have connections with and any gaps in our networks so far, specifically relating to supporting those within protected characteristics groups • W3RT CVS has commissioned a research report into our engagement with local LGBTQ+ groups with Impactful Governance to better understand the needs of this diverse local community • Ongoing grant management • Our CVS Lead, continues attending a high volume of meetings and engagement opportunities with community groups each week to network, understand local needs and make W3RT CVS more visible to the local charity sector. • W3RT CVS continues to support or host local networks to ensure good communications / liaison. <p>Any constraints</p> <ul style="list-style-type: none"> • Remote working due to the pandemic has potentially caused us to be less visible and many of our charity groups are still working online or nervous to attend in person events. We offer meetings and events both in person and online to cater for the widest audience • We don't currently have the technical set up to allow for fully hybrid events, so are offering a range of online or in person events and sharing information afterwards so all groups can get information.
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Recommendation:	There is a need for W3RT to build more and better partnership working across the local community. (GREEN)
W3RT response:	<p>What has already happened</p> <ul style="list-style-type: none"> • As above, W3RT's CEO continues to lead the Hertfordshire Community Leadership Forum, which has been instrumental in shaping how the local Voluntary and Community Sector can feed into and influence the new Integrated Care Systems replacing CCGs. W3RT is playing a full role supporting the development of the new Voluntary Sector Alliance to link into the ICS. • Our BAME Engagement event hosted on 30 September was delivered in collaboration and partnership with WBC, TRDC, HCC and CDA Herts • W3RT CVS is working collaboratively with influential local groups such as the Chamber of Commerce, One Vision, Watford Interfaith Association and Watford Palace Theatre with regular meetings established with the Head of Community Development and CVS Lead • W3RT CVS promoted and attended the business funding event on 17 November organised by the WBC Economic Development team as an opportunity to strengthen connections across the town and raise awareness of funds

- New Head of Community Development, has established contact with the Principal of West Herts College to discuss opportunities for events relating to employability and citizenship in 2022. These will be delivered in partnership with groups across the town.
- W3RT's Head of Community Development inputted into discussions around Terms of Reference for the WBC Watford Volunteer Group, which is due to move to twice a year in 2022 in response to new phase of Covid-recovery
- Our Community Funds Coordinator, was on the planning committee for the Watford Celebration event with WIFA held on August bank holiday
- Neighbours Together produces the regular What's On Guide in partnership with hundreds of local groups, many of which also work in partnership with our Getting Together programme.
- We have worked closely with HCC Sensory Team to facilitate discussions between the NHS and Watford Deaf Club relating to access to health care services (details shared with WBC in October), which has led to the re-starting of the 'Let Me See You, Let Me Hear You' (LMSYLMHY) engagement group for disability charities locally.
- We provide HR, ICT, outcomes and other logistical support to social prescribing staff working at eight local partner organisations.

Still to do/future next 12 months

- We work closely with WGH on hospital discharge, successfully piloted a "waiting well" pilot which has been extended, are working to support re: winter pressures and hope to extend discussions re collaboration on community transport and volunteering.
- W3RT CVS have commissioned a research report into our engagement with local LGBTQ+ groups with Impactful Governance to better understand the needs of this diverse local community. We will be working in partnership with other local groups (Herts Pride, Proud Hornets, Youth Connections, Young Pride Herts) to promote further engagement work
- Promotion and distribution of printed What's on Guide Jan-Mar 2022 to encourage over 55s to stay socially connected and active during winter

Any constraints – none to record

Recommendation:	W3RT and the wider local voluntary sector would benefit from a dedicated fundraiser at Watford and Three Rivers Trust. (AMBER)
W3RT response:	<p>What has already happened</p> <ul style="list-style-type: none"> • Thanks to funding through the Community Funds (ARG and HPB) WBC and TRDC have agreed some provision for us grant managing these funds. This has allowed us to increase the weekly contracted hours of one member of our team who is a fundraising specialist from half a day per week to 18 hours per week to end of the financial year.

	<ul style="list-style-type: none"> This additional staff time with a fundraising professional is allowing us to provide the Big Quiz in December, a Night at the Races event in summer 2022, with all funds raised going into the W3RT Community Funds pot for local groups to apply to in the 2022-23 financial year. W3RT's CVS Lead, continues to support local groups with sustainable funding through the Herts Funding Database <p>Still to do/future next 12 months</p> <ul style="list-style-type: none"> We will launch our Funding Network early in 2022 including online resources and training and networking events to upskill local charitable groups in this complex area, bringing in external speakers who specialise in different aspects of fundraising as guest speakers. The aim remains that any local group or individual will be able to access W3RT systems to underpin eligible and legal fundraising appeals and activities. Come the end of the financial year, we will take time to review our longer-term requirements in fundraising and feedback to the Council on our plans to ensure sustainability <p>Any constraints</p> <p>Budget for sustained staff resource.</p>
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Recommendation:	The Community Fund should be established as a lasting pillar of support for Watford's voluntary sector. (AMBER)
W3RT response:	<p>What has already happened</p> <ul style="list-style-type: none"> We have established a new landing page on our website for the W3RT Managed Community Funds, which cover all local funding opportunities across Watford and Three Rivers area. This captures all the funds available in one place with eligibility criteria and application process clearly outlined <p>Still to do/future next 12 months</p> <ul style="list-style-type: none"> Our Community Funds Coordinator, is planning a number of fundraising events for unrestricted funds to make available in the 2022-23 financial year for groups to apply to. Community Funds Coordinator, CEO, and Head of Community Development will be developing a sustainable plan for fundraising and fund generation from April 2022 onwards. <p>Any constraints – N/A</p>

Recommendation:	W3RT needs to clarify its long-term strategy for recruiting and sustaining local volunteering activities. (AMBER)
W3RT response:	<p>What has already happened</p> <ul style="list-style-type: none"> We recently launched our new volunteering platform, Golden Volunteer, at our Annual Conference on 25.11.21, which will act as a central hub for all volunteering activity across Watford and Three Rivers area. Over 250 volunteers are already registered on the platform. <p>Still to do/future next 12 months</p> <ul style="list-style-type: none"> Onboarding campaign from groups to list their roles ready for our volunteering drive in January and February 2022 to tie in with new year's resolutions and start of term for local college and sixth form students. We will launch our Volunteering Network in January 2022. This will include content on Golden Volunteer, online forums around volunteering best practice supported by quarterly peer networking and training opportunities for local groups who involve and manage volunteers. Some areas of focus for the Volunteer Hub will be: recruitment, retention, recognition, safeguarding, data management and GDPR, Equality, diversity and inclusion, problem solving and succession planning. Many older volunteers have stepped away from their roles due to the pandemic, so our partnership with West Herts College is the first step in bringing new, younger volunteers into the sector to encourage life-long volunteering. <p>Any constraints – N/A</p>
Recommendation:	W3RT should ensure that connections with local partners and statutory bodies are maintained in order to maximise the number of volunteers locally. (AMBER)
W3RT response:	<p>What has already happened</p> <ul style="list-style-type: none"> Connections with educational establishments will support us in this endeavour W3RT CVS is holding regular meetings with a number of key community partners (outlined above) to ensure we are all working in collaboration on volunteer-engaging projects. Head of Community Development and Community Engagement Officer have worked closely with HCC and the local NHS Trust to improve accessibility and visibility of local disability charities, including Watford Deaf Club, Hearing Advisory Service and Disability Watford. <p>Still to do/future next 12 months</p> <ul style="list-style-type: none"> We will look to establish our Volunteer Network as a hub for local volunteering best practice (alongside the WBC strategic group), and invite key representatives from volunteer-involving organisations to co-ordinate and collaborate initiatives.

	<ul style="list-style-type: none"> We are working on a stakeholder engagement plan to understand which staff member is engaging with which groups <p>Any constraints – N/A</p>
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Recommendation:	W3RT and the business community should strengthen their links. (AMBER)
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W3RT response:	<p>What has already happened</p> <ul style="list-style-type: none"> W3RT CVS has established new, monthly meetings with the Chamber of Commerce to share key updates, projects and areas of collaboration. Staff attended an event on 17 November organised by the Economic Development team at WBC to network with business leaders and raise awareness of our work and funds available. We have seen increase in interest levels for businesses listing in our What’s on Guide with bookings generating around £1k per guide to help with printing costs. Community Funds Coordinator regularly attends Chamber of Commerce events on our behalf to share key messages with the business community We have started attracting donations from local businesses this financial year towards the W3RT Community Funds activities for 2022-23 We have appointed a new Trustee from Atria to join our board of trustees <p>Still to do/future next 12 months</p> <ul style="list-style-type: none"> We have explored the possibility of a unit in Atria, but the current 6 week maximum stay in one location is prohibitive for us so we are exploring alternative options to engage and increase our presence in the town centre. <p>Any constraints – N/A work ongoing</p>
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Recommendation:	W3RT and WBC should maintain a strong and collaborative working relationship. (GREEN)
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W3RT response:	<p>What has already happened</p> <ul style="list-style-type: none"> Staff across W3RT are holding regular update meetings with WBC staff and elected Councillors. We are sharing our CVS e-newsletter with many contacts at WBC and staff are invited to our events as well. We have established regular communications with the WBC communications team, and are working collaboratively to promote relevant initiatives within the local community, e.g. anti-begging campaign, Community Funds, What’s On Guide, Covid-related messaging
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- Our trustee board has appointed trustees to join the regular liaison meetings with WBC

Still to do/future next 12 months

- Ongoing meetings with WBC
- Feedback from WBC if there are any additional meetings they feel ought to be happening

Any constraints – N/A, staff time

Part A

Report to: Overview and Scrutiny Committee

Date of meeting: Thursday, 24 February 2022

Report author: Senior Democratic Services Officer

Title: Electric Vehicles Task Group final report

1.0 Summary

- 1.1 This report provides Overview and Scrutiny Committee with the final report and recommendations of the Electric Vehicles Task Group. The full report is attached as Appendix 1.
- 1.2 Overview and Scrutiny Committee is asked to review the report prior to it being forwarded to Cabinet.

2.0 Risks

- 2.1 No direct risks to the council have been identified as a result of the task group's recommendations.

Recommendations

- 3.1 That the final report and recommendations of the Electric Vehicles Task Group be agreed and forwarded to Cabinet.

Further information:

Jodie Kloss

jodie.kloss@watford.gov.uk

Report approved by:

3.0 Detailed proposal

- 3.1 At its meeting on 16 December 2021, the Overview and Scrutiny Committee agreed to establish a task group to consider how Watford Borough Council could continue to enable the use of electric vehicles in the borough.

3.2 At that meeting, the membership of the task group was agreed. The following councillors were appointed:

- Councillor Simon Feldman (Chair)
- Councillor Mark Hofman
- Councillor Glen Saffery
- Councillor Jessica Stiff
- Councillor Dennis Watling

3.3 The task group met virtually on two occasions in January 2022. At the first meeting the task group received a presentation on electric vehicle charging infrastructure in the borough. At the second meeting, members reviewed documentation related to wider policies in Watford to enable electric vehicles and considered their conclusions and recommendations.

3.4 The recommendations contained in the report will go to Cabinet on 28 February for their consideration.

3.5 Any further comments from the committee will be reported to Cabinet verbally.

4.0 **Implications**

5.1 **Financial**

5.1.1 The Shared Director of Finance comments that it is expected that the majority of proposals set out within the report can be delivered within existing resources. If a need for further funding is identified this will be brought forward for approval through the normal budget setting process.

5.2 **Legal Issues** (Monitoring Officer)

5.2.1 The Group Head of Democracy and Governance comments that there are no direct legal implications in this report.

5.3 **Equalities, Human Rights and Data Protection**

5.3.1 There are no specific implications in this report.

5.4 **Staffing**

5.4.1 There are no staffing implications in this report.

5.5 **Accommodation**

5.5.1 There are no accommodation implications in this report.

5.6 **Community Safety/Crime and Disorder**

5.6.1 There are no community safety implications in this report.

5.7 **Sustainability**

5.7.1 Enabling the use of electric vehicles is an important part of the council's sustainability agenda and the recommendations are focused on this.

Appendices

Appendix 1 – Electric Vehicles Task Group Final Report

Background papers

There are no specific background papers for this report. All background information used during the task group's work is referenced in the final report.



**WATFORD
BOROUGH
COUNCIL**

**Electric Vehicles
Task Group**

February 2022

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Task group members

Councillor Simon Feldman
Councillor Mark Hofman
Councillor Glen Saffery
Councillor Jessica Stiff
Councillor Dennis Watling

Chair, Councillor for Stanborough Ward
Councillor for Nascot Ward
Councillor for Woodside Ward
Councillor for Park Ward
Councillor for Callowland Ward

Officer support

Ona Ehimuan
Jodie Kloss

Democratic Services Officer
Senior Democratic Services Officer

Witnesses

Watford Borough Council

Tom Dobrashian
Susheel Rao
Andy Smith
Neil Walker

Group Head of Place Shaping
Sustainability Officer
Senior Projects Officer
Energy and Renewal Surveyor

Proposed recommendations to present to Overview and Scrutiny Committee

1. To extend and develop the communications around electric vehicles, including the development of an information hub, with a focus on preparing residents for the shift to electric vehicles and enabling access to clear information for users.
2. In order to help the council make the case for funding and to increase understanding of the interest in different areas, an online form should be developed to enable residents to make an expression of interest for a charging unit in their neighbourhood.
3. For the public Sustainability Forum to hold a session discussing electric vehicles with residents.
4. To continue to work collaboratively with Hertfordshire County Council to increase the charging infrastructure in Watford and to make the case to reinstate the use of lamp columns for that purpose as well as other public highway land.
5. To develop an Electric Vehicle Strategy for Watford.
6. To make further consideration about how the taxi fleet can be enabled to transition to more electric vehicles.

Background and wider context to the task group

Task group proposal

In recognition of the growth in ownership and use of electric vehicles as well as the sustainability benefits they offer, a proposal was made by Councillor Ian Stotesbury to review how the council was encouraging and enabling electric vehicles.

Overview and Scrutiny Committee agreed to establish the task group at its meeting on 16 December 2021 and confirmed the membership and chair, as set out above.

National context

The government has announced a ban on the sale of new petrol and diesel vehicles from 2030 which has added significant impetus to the growth in this market. The level of sales in 2021 surpassed the numbers sold in 2019 and 2020 combined.¹

UK-wide initiatives for consumers

There are a number of policy initiatives in place at a national level designed to incentivise and enable the purchase and use of electric vehicles. As Watford residents are eligible for many of these scheme, the council's main role is to raise awareness of them. The incentives in place include the following:

- Plug-in grants of up to £1,500 are available to offset some of the cost of purchasing a battery electric vehicle (BEV) for vehicles with a retail value of under £32,000. The value of this grant has recently fallen from a maximum grant of £2,500 and a maximum retail price of £35,000.
- The Electric Vehicle Homecharge Scheme provides grant funding of up to 75% of the cost of installing a chargepoint in a domestic property. From April 2022, this grant will no longer be available to homeowners who live in single unit properties but will remain available to residents of flats and those who live in all types of rental accommodation.
- Electric vehicles are exempt from paying vehicle excise duty.
- BEVs are exempt from London's congestion charge. Hybrid vehicles no longer qualify for this discount. They are also exempt from charges in the London Ultra Low Emission Zone.
- There are a number of other areas outside London which are introducing congestion charges and exemptions for electric vehicles are anticipated in these areas too.

There are further schemes available which apply to businesses and commercial vehicles including plug-in grants and funding for charging infrastructure.

Details of relevant schemes for Watford residents are published on the [council's website](#).

The context in Watford

Watford has a high number of existing electric vehicle registrations. By the end of quarter 2 2021, 4,847 full battery electric vehicles had been registered in Watford, an increase of 45%, in the year to date over the total number of registered BEVs at the end of 2020.²

The total number of BEVs registered in Watford represents 50.9% of the total number of BEVs registered in Hertfordshire and 1.8% of the total in England. The table below shows the number of vehicles registered across the districts in Hertfordshire.

¹ <https://www.gov.uk/government/news/government-funding-targeted-at-more-affordable-zero-emission-vehicles-as-market-charges-ahead-in-shift-towards-an-electric-future>

² DVLA/DfT data

Department for Transport statistics
[Vehicle Licensing Statistics](#)

Table VEH0132b
 Battery Electric Vehicles or BEVs (subset of ULEVs 1) licensed at the end of the quarter by upper and lower tier local authority 2, United Kingdom from 2011 Q4

ONS LA Code (Apr-2019)	Region/Local Authority (Apr-2019) 3	2021 Q2	2021 Q1	2020 Q4
K02000001	United Kingdom	295,584	249,932	216,379
K03000001	Great Britain	291,997	246,942	213,808
E92000001	England	263,036	221,891	192,256
E10000015	Hertfordshire	9,506	8,023	7,008
E07000095	Broxbourne	209	174	162
E07000096	Dacorum	649	572	523
E07000242	East Hertfordshire	634	543	497
E07000098	Hertsmere	601	519	461
E07000099	North Hertfordshire	581	518	478
E07000240	St Albans	831	713	674
E07000243	Stevenage	149	116	99
E07000102	Three Rivers	501	442	397
E07000103	Watford	4,847	4,005	3,342
E07000241	Welwyn Hatfield	503	421	375
	Local Authority District unknown	c	0	0

Sales of new plug-in hybrid vehicles (PHEVs) are also to be phased out by 2035. The number of registered PHEVs in Watford rose from 1,312 to 1,807 (37.7%) in the same period.

Given the growth in ownership of electric vehicles and the impetus to ensure that residents have the confidence to choose electric vehicles over petrol and diesel cars, the charging infrastructure is an important priority for Watford Borough Council.

The first off-street charging units were installed in 2014 in a number of car parks and the programme has been developing at pace over the intervening years. As of December 2021, there were 23 on-street electric charging units in Watford. Further units are located off street in a number of locations including car parks and in private businesses, such as supermarkets.

In 2020 Watford was invited to join NetX, an innovation project involving the University of Hertfordshire and a number of other councils. The aim was to increase the number of charge points available at from existing apparatus. The project provided £53,000 of grant funding for residential on-street charging and seven additional charge points as a result.

Obstacles encountered in the rollout of charging infrastructure include the available footpath width in some streets, the withdrawal of use of lamp columns, connections to the UKPN supply and some resistance from residents to on-street charging infrastructure.

Future plans for the infrastructure roll out include making a new bid for funding from OLEV, installing more off-street units in a variety of locations working with residents to determine where there is demand for these units.

Overview of the task group's programme of work

The task group held two virtual meetings during January 2022. At the initial meeting, the group agreed the scope for the review as well as the programme of work for the two meetings. Members then received a detailed presentation on the electric vehicle charging infrastructure programme.

At the second meeting, the task group discussed other areas within the council where policies were in place, or forthcoming, to enable increased use of electric vehicles. A number of case studies of other councils were also reviewed. This information from the first meeting and the documentation allowed the members to discuss and agree their conclusions and recommendations.

Additional research work was carried out by Democratic Services to inform the task group's work and to produce this report

A list of the witnesses who provided evidence to the task group is listed on page 3 and a bibliography is provided at the end of this report.

Conclusion, recommendations and comments

Summary of the task group's views on electric vehicles in Watford

The transition to electric vehicles is vital in addressing climate change. Enabling Watford residents to use electric vehicles is a council priority and there has already been a significant uptake of EVs locally. Watford Council should maintain this as a priority in order to become a leading town for EVs. National policy changes demonstrate that incentivising the use of EVs is being replaced by a focus on enabling their use, reflecting the huge growth in the market. The principal way that the council can enable residents to switch to EVs is by developing and extending the local charging infrastructure. The development of an EV Strategy will provide a valuable framework for this priority. Focusing on infrastructure will address common concerns around range anxiety and the ability to charge vehicles. To that end, the willingness to trial new technologies in Watford is supported as a valuable way to meet growing demand for charging units locally as well as ensuring that existing technologies can be rolled out across Watford's neighbourhoods. The council, and councillors, also have a vital role in providing information and encouragement to residents to support the understanding of EV usage and charging infrastructure.

Recommendations

To extend and develop the communications around electric vehicles, including the development of an information hub, with a focus on preparing residents for the shift to EVs in the next few years and enabling access to clear information for EV users.

In order for residents to have the confidence to switch to electric vehicles, they will need to be well-informed about the facilities in place to serve EV users. This infrastructure is growing and the council already has a [map](#) detailing locations of charging facilities. This information is welcome and will be a valuable resource for EV drivers. The [webpages](#) on electric vehicles could be usefully extended to provide a wider range of information. The task group considered [Electric Brighton](#) to be a useful example of an information hub.

The council also has a role in sharing messaging to promote take-up of EVs by residents. The task group suggests that the Communications team look to promote EV uptake to an even greater degree. Such communications could include:

- Advantages of EVs and to having charging infrastructure in the neighbourhood.
- Overall costs of EV ownership
- E-car clubs
- Available grants and schemes for purchasing/owning an EV
- Location of chargers and how to use them
- Any parking restrictions
- How to express an interest in charging facility in a neighbourhood

There should be a particular emphasis on World Clean Air Day on 16 June 2022.

In order to help the council make the case for funding and to increase understanding of the interest in different areas, an online form should be developed to enable residents to make an expression of interest for a charging unit in their neighbourhood.

The council is currently extending the number of on-street charging facilities with a focus on areas that do not have off-street parking provision. Careful consideration is made of where would be most suitable to locate charging units. Factors which influence the suitability of locations include the amount of off-road parking, the capacity of the power supply in the road and the width of the pavement.

Officers would be further assisted in this by formalising the database of areas where residents have expressed an interest in having charging facilities. Although there can be no guarantee that they will directly lead to the installation of charging units, the information would help to build a picture of levels of interest in different areas. This data is invaluable for grant applications to install more charging infrastructure in the town. Currently, residents' interest in charging units are captured by the project team but a form on the council's website would provide a more efficient way for residents to express their interest and could be shared by the Communications team.

For the public Sustainability Forum to hold a session discussing electric vehicles with residents.

Watford is already a town with a high take-up of electric vehicles and this demand for EVs can be developed by maintaining active dialogue with EV users and those who are interested in switching to an EV. Holding a session with residents to discuss the obstacles and opportunities for using EVs in Watford would afford the opportunity to hear views and

maintain dialogue. It would also provide the opportunity to raise awareness of schemes and infrastructure which will benefit residents.

The Sustainability Forum is held virtually several times a year. It is chaired by the Mayor/ Portfolio Holder for Sustainability and Transport and includes key officers from the council.

To continue to work collaboratively with Hertfordshire County Council to increase the charging infrastructure in Watford and to make the case to reinstate the use of lamp columns for that purpose as well as other public highway land.

In 2019 Watford Council declared a Climate Emergency and committed to an ambitious target of being carbon neutral by 2030. The government has also banned the sale of new petrol and diesel vehicles from 2030. In recognition of this as well as the growth in sales of electric vehicles, increasing the charging infrastructure in Watford is a key priority for the council. Recent reports have also shown that sales of EVs are outpacing the supply of charging infrastructure.³ In order to meet the demand for charging facilities, there will need to be significant growth in the rollout of the infrastructure programme in a range of locations and which reflect the needs of local communities.

Hertfordshire County Council (HCC), in its capacity as the Highways Authority, initially made lamp columns in suitable locations available for use as charging units. However, HCC's position changed and the focus is now on destination charging in shopping centres, car parks and other amenities and lamp columns are no longer being used. This was set out in HCC's [Electric Vehicle Charging Infrastructure Strategy](#). While the task group supports the importance of destination charging, members felt that the need to be able to charge vehicles at home for residents with and without off-street parking should not be underestimated. Research presented to the All Party Parliamentary Group on Electric and Automated Vehicles from the Electric Nation project in 2018 showed that 87% of charging connection events take place at home.⁴

There are a large number of roads in Watford where residents have little off-street parking and it will become increasingly important to enable those residents to choose an EV and have the confidence that charging facilities will be available.

Hertfordshire County Council are a key partner in the delivery of the transport and sustainability agendas and the task group recommend that Watford Council continue to work collaboratively with HCC to make the case for widening the range of locations where charging units can be located, including lamp columns where appropriate. HCC also have control over public highway land throughout Watford and there could also be opportunities to consider how these could be used to meet growing EV infrastructure needs.

³ <https://www.ciht.org.uk/news/warning-as-electric-car-sales-outpace-charge-points/>

⁴ https://www.r-e-a.net/wp-content/uploads/2019/10/REA_EV_Three_Phase_Report_FINAL-PDF-01-08-18-hi-res.pdf p7

To develop an Electric Vehicle Strategy for Watford.

The council has been very proactive in implementing EV charging at an early stage and has been effective at making use of grant funding opportunities and partnerships as they arise. The task group considered that this proactive approach should be formalised into a holistic Electric Vehicles Strategy for Watford.

There are a number of areas that merit further consideration and review which would assist the infrastructure roll out. These areas include:

- Hertfordshire is understood to need an additional 3,500 on-street EV charge points by 2030 to meet the demand of this growing market. This is an ambitious goal and a strategy should consider whether it would be appropriate to develop a target for Watford in delivering its proportion of that figure.
- A comprehensive review of charging needs across the borough to consider levels of need in different locations as well as the most suitable type of charger and the grid capacity. This could also feed in to how the locations for an E-car club could be determined. For example, the rapid chargers could be more suitable for destination amenities rather than residential areas.
- There is an opportunity to consider how best to capitalise on land owned by Watford Council to progress the charging infrastructure programme. The task group noted that there are sites, including underused garages, which could be suitable for siting charging units. Reviewing the opportunities on WBC land should be done in a strategic way to ensure the most effective use of resources. The council's partners could also be approached about opportunities to locate units on their land.
- Watford Council has been very successful in securing grant funding for EV charging units but given the costs and the demand, investigation could be made of other types of funding models for installing charging units as well as how best to partner with the private sector to deliver units as well as supporting the shift to EVs more widely.
- The task group supported the council's openness to participating in trials of new charging technologies, this approach could be set out in an EV Strategy. Consideration should also be given to how to plan for the obsolescence of charging technologies over time.
- Ensuring that the work undertaken in delivering EV amenities dovetails well with the recent Sustainable Transport Strategy. This strategy highlights the importance of EVs, most notably in the form of an E-car club, but sets them in a broader context of encouraging more active travel and use of public transport. There will be a need to consider the future street space of Watford carefully with the need for electric vehicles bays, cycle parking, bike hire and other forms of alternative transport in line with the Sustainable Transport Strategy.

To make further consideration about how the taxi fleet can be enabled to transition to more electric vehicles.

The task group had a brief discussion about electric taxis in the borough. This was outside of the scope for this review but it is an area where further work is needed to understand the

challenges and opportunities. Further work should be undertaken to understand the issues and any opportunities to enable further electrification of the fleet.

Bibliography/background papers

Report to Overview and Scrutiny Committee – [New task group – electric vehicles](#)
December 2021.

<https://www.ciht.org.uk/news/warning-as-electric-car-sales-outpace-charge-points/>
Accessed January 2021

Hertfordshire County Council Electric Vehicle Charging Infrastructure Strategy
<https://democracy.hertfordshire.gov.uk/documents/s30322/04.%20Item%205-Electric%20Vehicle%20Charging%20Infrastructure%20Strategy.pdf>

The task group would like to thank all their witnesses who generously gave their time to assist with this review.

Appendix:

**Watford Borough Council Overview and Scrutiny Committee
Scrutiny Task Group Scope and Terms of Reference**

Scrutiny review title	Electric vehicles
Scrutiny proposer	Councillor Ian Stotesbury
Details of specific area for review	<p>Watford Council has an important remit in enabling residents to make more environmentally-friendly transport choices.</p> <p>Transport emissions account for 91.8kt of CO2 each year in Watford and road transport is the biggest contributor to this. Electric cars can be part of the solution to addressing transport emissions in Watford.</p> <p>The government has banned the sale of new petrol and diesel cars from 2030, and plug-in hybrid vehicles from 2035, and so the growth in ownership of electric vehicles is expected to continue to grow exponentially.</p> <p>The council’s remit extends into a variety of areas including rolling out charging infrastructure, managing car parks and parking services and economic development.</p> <p>Watford already has a significant charging network; more than half of all electric vehicle in Hertfordshire were registered in Watford and 1.8% of all registrations in England were in Watford.</p>
Why this has been proposed for review, including the council priorities it supports	<p>With the development of the Sustainable Transport Strategy and the declaration of a Climate Emergency, enabling and supporting greener transport choices are a key priority for the council.</p> <p>Whilst not the highways authority, the council has significant influence and powers in a number of areas which affect vehicle ownership. The council also has a role in encouraging and communicating sustainable choices by residents.</p> <p>It is therefore important that the town continues to be accessible for these ultra-low emission forms of transport and the council has a role in encouraging greener forms of transport.</p> <p>It supports the council priority for a thriving, diverse and creative town.</p>
Purpose / objectives of the review,	<ul style="list-style-type: none"> • What are the barriers to encouraging wider use/purchase of electric vehicles for residents?

including key questions	<ul style="list-style-type: none"> • How is the council currently encouraging/enabling the use of electric vehicles? • Where are the gaps in the charging infrastructure? • What are the issues being faced in rolling out more charging infrastructure? • How widely understood is the messaging around the priority of enabling electric vehicle ownership for residents? • Case studies of good practice elsewhere in increasing uptake of electric cars.
Any areas excluded from the scope	<ul style="list-style-type: none"> • Electric forms of public transport.
Desired outcomes / indicators of success	<ul style="list-style-type: none"> • A wider understanding of the context of the electric vehicle market and the incentives and barriers to ownership for residents. • An overview of the coverage of charging infrastructure in Watford and the barriers to extending the infrastructure. • A review of case studies of other local authorities which have high levels of electric vehicle ownership • Developing recommendations which add value to the various council work streams enabling electric vehicles.
Timescale and key dates, including proposed meeting format	<ul style="list-style-type: none"> • Report establishing task group to Overview and Scrutiny 16 December 2021. • To meet during January 2022. • Final report to Overview and Scrutiny on 24 February 2022. • Report to Cabinet 28 February 2022.
Key departmental lead officer	<p>Jodie Kloss, Senior Democratic Services Officer Ona Ehimuan, Democratic Services Officer</p>
Potential witnesses	<p>Andy Smith Head of Transport and Infrastructure Neil Walker, Energy and Housing Renewal Surveyor Susheel Rao, Sustainability Officer</p>
What activities need to be taken to achieve the outcomes	<ul style="list-style-type: none"> • Summarising information about relevant local and national incentives for electric vehicles. • Producing a summary of charging infrastructure in Watford and understanding the next priority areas. • Reviewing learning points from case studies.
Key policies / documentation / baseline information needed	<ul style="list-style-type: none"> • Overview of national grants available for purchasing and owning an electric vehicle. • Hertfordshire County Council's position statements / Draft EV charging strategy (if available)

Any other sources of evidence (e.g., site visit)	N/A
Risks	<ul style="list-style-type: none"> • Lack of opportunity to understand how to encourage use of electric vehicles from councillors' perspective. • Insufficient engagement with backbench councillors on developing future priorities for electric vehicle infrastructure and strategies.



Executive Decision Progress Report

From May 2021

Contact Officer: Jodie Kloss
Senior Democratic Services Officer

Telephone: 01923 278376

Email: democraticservices@watford.gov.uk

All officer decisions are available on the [Officer Decision Register](#) or on the full [Decision Register](#). Only key decisions are shown below. Further information about [forthcoming decisions](#) is available online.

Date key decision is due to be taken and by whom	Proposed decision published in the Notice of Executive Decisions	Details of the proposed decision	Does the decision contain any exempt information requiring it to be considered in private and what are the reasons for this?	Status
07/06/21 Cabinet	10/07/19	Joint Safeguarding and Domestic Abuse Policy Lead officer: Justine Hoy	No	Approved by Cabinet 07/06/21
07/06/21 Cabinet	03/05/21	Economic Growth Strategy Lead officer: Alistair Napier	No	Approved by Cabinet 07/06/21
05/07/21 Cabinet	03/06/21	Financial outturn Lead officer: Alison Scott	No	Approved by Cabinet 05/07/21
05/07/21 Cabinet	03/06/21	Local Development Scheme Lead officer: Jack Green	No	Approved by Cabinet 05/07/21
20/07/21 Cabinet and Council	03/05/21	Watford Local Plan: Submission Document Lead officer: Jack Green	No	Approved by Cabinet 05/07/21 Approved by Council 19/07/21

Date key decision is due to be taken and by whom	Proposed decision published in the Notice of Executive Decisions	Details of the proposed decision	Does the decision contain any exempt information requiring it to be considered in private and what are the reasons for this?	Status
11/08/21 Group Head of Place Shaping	24/03/21	Social Rented Local Lettings Plan Lead officer: Laura Marland	No	Approved by Group Head of Place Shaping 02/08/21
06/09/21 Cabinet	30/06/21	SW Herts Joint Strategic Plan Statement of Common Ground Lead officer: Jack Green	No	Approved by Cabinet 06/09/21
06/09/21 Cabinet	30/06/21	SW Herts Joint Strategic Plan Statement of Community Involvement Lead officer: Jack Green	No	Approved by Cabinet 06/09/21
04/10/21 Cabinet	05/08/2021	Rediscovering the River Colne Programme 2021-2031 Lead officer: Hayley Page / Paul Stacey	No	Approved by Cabinet 04/10/21
04/10/21 Cabinet	03/09/2021	Litter strategy for Watford 2021-2026 Lead officer: Hayley Page	No	Approved by Cabinet 04/10/21

Date key decision is due to be taken and by whom	Proposed decision published in the Notice of Executive Decisions	Details of the proposed decision	Does the decision contain any exempt information requiring it to be considered in private and what are the reasons for this?	Status
04/10/21 Cabinet	24/09/2021	Community Protection Compliance Policy Lead officer: Jamie MacKenzie	No	Approved by Cabinet 04/10/21
01/11/21 Cabinet	05/08/2021	Watford Riverwell LABV Business Plan 2021-22 Lead officer: Peter Hall / Lauren Sharkey	Yes, part exempt on the grounds that exempt information (as defined in Schedule 12A Local Government Act 1972) of the following description is likely to be disclosed: Paragraph 3 – information relating to the financial or business affairs of any particular person (including those of the council).	Approved by Cabinet 01/11/2021
23/11/21 Head of Property and Regeneration	08/11/2021	Letting at Croxley Business Park Lead officer: Peter Hall	No	Approved by Head of Regeneration and Property 23/11/2021
06/12/21 Cabinet	04/11/21	Town Hall Quarter Programme: Town Hall and Colosseum Refurbishment Business Cases Lead officer: Liam Hornsby	Yes, part exempt on the grounds that exempt information (as defined in Schedule 12A Local Government Act 1972) of the following description is likely to be disclosed: Paragraph 3 – information relating to the financial or	Approved by Cabinet 06/12/2021

Date key decision is due to be taken and by whom	Proposed decision published in the Notice of Executive Decisions	Details of the proposed decision	Does the decision contain any exempt information requiring it to be considered in private and what are the reasons for this?	Status
			business affairs of any particular person (including those of the council).	
06/12/21 Cabinet	03/06/21	Watford Business Park - Delegated Authority to appoint a Principal Contractor Lead officer: Lauren Sharkey	Yes, part exempt on the grounds that exempt information (as defined in Schedule 12A Local Government Act 1972) of the following description is likely to be disclosed: Paragraph 3 – information relating to the financial or business affairs of any particular person (including those of the council).	Approved by Cabinet 06/12/2021
17/01/22 Cabinet	17/12/21	Street name and numbering policy Lead officer: Danielle Negrello	No	Approved by Cabinet 17/01/22
28/02/22 Cabinet	30/06/21	Woodside Master Plan Update Lead officer: Abid Khalil	Yes, part exempt on the grounds that exempt information (as defined in Schedule 12A Local Government Act 1972) of the following description is likely to be disclosed:	-

Date key decision is due to be taken and by whom	Proposed decision published in the Notice of Executive Decisions	Details of the proposed decision	Does the decision contain any exempt information requiring it to be considered in private and what are the reasons for this?	Status
			Paragraph 3 – information relating to the financial or business affairs of any particular person (including those of the council).	
28/02/22 Cabinet	17/12/21	Transforming Travel in Watford: The Strategy for 2021-2041 Lead officer: Tom Dobrashian	No	
28/02/22 Cabinet	28/01/22	Croxley Park Business Plan Lead officer: Peter Hall	Yes, part exempt on the grounds that exempt information (as defined in Schedule 12A Local Government Act 1972) of the following description is likely to be disclosed: Paragraph 3 – information relating to the financial or business affairs of any particular person (including those of the council).	

Date key decision is due to be taken and by whom	Proposed decision published in the Notice of Executive Decisions	Details of the proposed decision	Does the decision contain any exempt information requiring it to be considered in private and what are the reasons for this?	Status
28/02/22 Cabinet	28/01/22	Joining Bulk Solar Initiative Lead officer: Susheel Rao	No	
June 2022 Cabinet	28/01/22	Voluntary Sector Commissioning Framework Lead officer: Chris Fennell	No	
28/02/22 Cabinet	28/01/22	Watford to Croxley Link Lead officer: Ben Martin	No	
28/02/22 Cabinet	09/02/22	Review of CCTV Lead Officers: Gary Bridges Kathryn Robson	No	
July 2022 Cabinet	08/01/21	Community and Operational Property Management Framework Lead officer: Andrew Cox	No	-

Date key decision is due to be taken and by whom	Proposed decision published in the Notice of Executive Decisions	Details of the proposed decision	Does the decision contain any exempt information requiring it to be considered in private and what are the reasons for this?	Status
July 2022 Cabinet	05/08/2021	Hackney Carriage and Private Hire Strategy 2021-2025	No	-

**Overview and Scrutiny Committee
Work programme 2021/22**

Date	Publishing	Topics	Speakers
24 June	16 June	<ul style="list-style-type: none"> • Hospital redevelopment plans – to comment on West Hertfordshire Hospitals NHS Trust’s plans • Update on WBC’s Strategic Framework – to review progress achieved on the Council Plan, Organisation Development Strategy and Covid-19 Road to Renewal Plan 	<ul style="list-style-type: none"> • Helen Brown (Deputy Chief Executive) and Louise Halfpenny (Director of Communications) • Kathryn Robson (Executive Head of Corporate Strategy & Communications), Terry Baldwin (Executive Head of HR and OD), Liam Hornsby (Head of Enterprise Programme Management Office)
22 July	14 July	<ul style="list-style-type: none"> • Homelessness strategy – to provide more context and understanding around the ‘Everyone In’ campaign and the statutory homeless figures • Quarter 4 2020/21 Council Performance Report - to monitor and challenge results 	<ul style="list-style-type: none"> • Ayaz Maqsood (Head of Housing), Liz Smale (Housing Strategy Officer) • Andrew Cox (Group Head of Transformation), Claire Dow (Business Intelligence Manager), Kathryn Robson (Executive Head of Corporate Strategy & Communications)
23 Sept	15 Sept	<ul style="list-style-type: none"> • Quarter 1 2021/22 Council Performance Report - to monitor and challenge results • CCTV review – to review Watford’s CCTV coverage and the council’s approach to its use 	<ul style="list-style-type: none"> • Andrew Cox (Group Head of Transformation), Claire Dow (Business Intelligence Manager), Kathryn Robson (Executive Head of Corporate Strategy & Communications) • Alan Gough (Group Head of Community and Environmental Services), Andy Smith (Head of Transport and Infrastructure)
21 Oct	13 Oct	<ul style="list-style-type: none"> • Update on WBC’s Strategic Framework – to review progress achieved on the Council Plan, Organisation Development Strategy and Covid-19 Road to Renewal Plan • Updated Road to Renewal Plan • Sustainable transport: Beryl Bikes, Arriva Click, Transport App – to review the council’s sustainable transport contracts 	<ul style="list-style-type: none"> • Kathryn Robson (Executive Head of Corporate Strategy & Communications), Terry Baldwin (Executive Head of HR and OD), Liam Hornsby (Head of Enterprise Programme Management Office) • Liam Hornsby (Head of Enterprise Programme Management Office) • Alan Gough (Group Head of Community and Environmental Services), Chris Fennell (Head of Leisure and Environmental Services), Kim Bloomfield (Contract and Relationship Manager - Sustainable Transport)

		<ul style="list-style-type: none"> New task group proposal: Sustainable Transport Strategy – to approve the proposal, membership and Chair. 	<ul style="list-style-type: none"> Jodie Kloss (Senior Democratic Services Officer)
18 Nov	10 Nov	<ul style="list-style-type: none"> Review of service changes to waste collections, including green waste – to examine the impact of changes introduced to the council’s waste collections in September 2020. 	<ul style="list-style-type: none"> Chris Fennell (Head of Leisure and Environmental Services), Ruth Young (Contract Manager – Waste, Recycling and Markets), Laura Allan (Contract Manager – Waste, Recycling and Markets) and Hayley Page (Contract Manager – Parks and Streetcare) Darren Harding (Veolia)
16 Dec	08 Dec	<ul style="list-style-type: none"> Quarter 2 2021/22 Council Performance Report - to monitor and challenge results New task group proposal: electric vehicles – to approve the proposal, membership and Chair. 	<ul style="list-style-type: none"> Andrew Cox (Group Head of Transformation), Claire Dow (Business Intelligence Manager), Kathryn Robson (Executive Head of Corporate Strategy & Communications) Jodie Kloss (Senior Democratic Services Officer)
23 Dec	15 Dec	<ul style="list-style-type: none"> Call-in (only if required) 	<ul style="list-style-type: none"> <i>Meeting cancelled</i>
31 Jan	21 Jan	<ul style="list-style-type: none"> Responding to the impacts of Covid 19 on Watford’s BAME communities and street name policy review task group – to review progress against the task group’s recommendations Sustainable Transport Strategy Task Group final report 	<ul style="list-style-type: none"> Cllr Favour Ezeifedi (Task Group Chair), Kathryn Robson (Executive Head of Strategy and Communications) Cllr Amanda Grimston (Task Group Chair)
3 Feb	26 Jan	<ul style="list-style-type: none"> Call-in (only if required) 	<ul style="list-style-type: none"> <i>Meeting cancelled</i>
24 Feb	16 Feb	<ul style="list-style-type: none"> Electric Vehicles Task Group final report W3RT Task Group recommendations – update on progress 	<ul style="list-style-type: none"> Councillor Simon Feldman (Task Group Chair) Cllr Glen Saffery (Task Group Chair), Bob Jones (W3RT, CEO), Chris Fennell (Head of Leisure and Environmental Services)
17 Mar	09 Mar	<ul style="list-style-type: none"> Community Safety Partnership – to review the update on the 2021/22 plan and consider objectives for 2022/23 Update on WBC’s Strategic Framework – to review progress achieved on the Council Plan, Organisation Development Strategy and Covid-19 Road to Renewal Plan 	<ul style="list-style-type: none"> Liam Fitzgerald (Community Safety Co-ordinator) Kathryn Robson (Executive Head of Corporate Strategy & Communication), Terry Baldwin (Executive Head of HR and OD), Liam Hornsby (Head of Enterprise Programme)

		<ul style="list-style-type: none"> Quarter 3 2020/21 Council Performance Report - to monitor and challenge results 	<p>Management Office)</p> <ul style="list-style-type: none"> Liam Hornsby (Head of Enterprise Programme Management Office) Claire Dow (Business Intelligence Manager)
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Other possible items to be scheduled:

- Council's Nomination Policy – to review proposed changes to how the council assesses applications to its housing register and the rules determining nominations to vacant homes owned by local housing associations.
- Update on benefits
- Review of corporate property strategy – to consider the review's findings and recommendations
- Update on Sustainable Transport Contracts (June/July 2022)
- Review of CCTV move to the new Police station (22/23)
- Update on waste and recycling service (end 22/23 or beginning 23/24)